



2023 GALA AUCTION DONATION FORM

****DONATIONS MUST BE RECEIVED BY MAY 1ST, 2023****

Fill out the form below and return with donation item(s) to a United Way representative.
Please use a separate form for each item if donating more than one item.

DONOR or COMPANY _____

CONTACT NAME _____

ADDRESS _____

CITY, STATE, ZIP _____

PHONE _____ EMAIL _____

DESCRIPTION OF DONATION:

Please be specific and include any special exceptions or restrictions.

Retail value of donation \$ _____

(If the item's value is PRICELESS, please provide a starting bid)

- | | |
|--|--|
| <input type="checkbox"/> Donor to provide a gift certificate / letter OR | <input type="checkbox"/> Gala staff to prepare gift certificate / letter |
| <input type="checkbox"/> Item will be delivered by _____ | ON _____ |
| <input type="checkbox"/> Item needs to be picked up by Auction Committee member on _____ | |
| <input type="checkbox"/> Item delivered to United Way on _____ | |

I agree to donate the above listed item(s) to United Way of Laramie County for the Gala Auction.

Donor Signature _____ Date _____

A copy of this form will serve as your donation receipt.

*We advise you to discuss with your tax advisor the deductible amount for tax purposes.

For more information contact our event planners at Katbird Studio at 307-284-3121

United Way of Laramie County | 1007 E Lincolnway | Cheyenne, WY 82001 | 307.638.8904 ext 110